

MISSOURI CIRCUIT COURT
TWENTY-SECOND JUDICIAL CIRCUIT
(CITY OF ST. LOUIS)

ADMINISTRATIVE ORDER 2022-1

Procedures Related to Petit Jury Trials

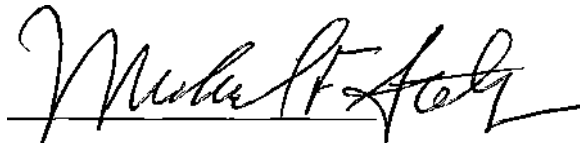
EFFECTIVE — April 18, 2022

1. Voir Dire will be conducted in the trial divisions or in larger courtrooms (Division 16, Room 500 and Ceremonial Courtroom). Requests to use any room other than the assigned division shall be submitted to the Secretary of the Presiding Judge and granted on a first come, first served basis.
2. **150** jurors will be summoned at 8:00 am on Monday of each trial week. If Monday is a holiday the jurors will be summoned at 8:00 am on Tuesday of each trial week. These jurors will be assigned to felony jury trial divisions in groups of 36-42 jurors.
3. **100** jurors will be summoned at 1:00 pm on Monday of each trial week. If Monday is a holiday these jurors will be summoned at 1:00 pm on Tuesday of each trial week. These jurors will be assigned to felony jury trial divisions (36-42 jurors) and Circuit civil cases (30-36 jurors).
4. **80** jurors will be summoned at 8:00 am on Tuesday of each trial week. If Tuesday is a holiday these jurors will be summoned at 8:00 am on Wednesday of each trial week. These jurors will be reserved primarily for Circuit civil cases that are peremptorily set that week or Associate Circuit jury trials. Lastly, these jurors will be reserved for felony jury trial divisions.
5. Division 1 will continue to set the order of felony priority and non-priority cases set in a given week.
6. Division 1 will hear continuance motions on civil cases sent from Division 1 to Circuit trial divisions. All other continuance motions on all other cases (civil and criminal) will be heard by the Judge assigned to the case.
7. Judges assigned to General Trial Divisions in 2022 may hear criminal cases already set on their Civil Weeks but shall refrain from setting any further criminal cases on Civil Weeks.

8. If a jury trial will require a larger pool of venire persons (Multi-defendant felonies or lengthy civil trials) the trial judge should contact the Jury Supervisor eight (8) weeks prior to the trial date so that jurors may be specifically summoned for Voir Dire the Thursday and/or Friday of the week prior to trial.
9. All services and resources, previously provided in response to the COVID pandemic, such as public viewing rooms, wireless microphones, plexiglass barriers, masks and cleaning supplies, air filters, refrigerators, etc. will no longer be provided routinely. They remain available but must be requested by the trial judge in advance. 48 hour notice is requested.
10. Division 1 will begin assigning cases from the rolling civil docket to Circuit trial divisions. Division 1 is currently only assigning civil cases that are peremptorily set.

This Administrative Order remains in effect until rescinded or superseded.

DATE: March 4, 2022 SO ORDERED:



Michael F. Stelzer #40716

Presiding Judge, Division 1

22" Judicial Circuit, City of St. Louis